

Year 10 Careers Programme

Objectives:

- To encourage pupils to use their employability skills to find and complete a work experience placement.
- To provide pupils with opportunities to learn from/talk to employers about work, employment, the skills valued in the workplace and today's labour market.
- To educate pupils through the curriculum on careers and the wider world.

Year 10 Work Experience

Year 10 pupils complete a self-organised work experience placement for a 2-week period in July

The work experience process involves researching industries, contacting companies, attending interviews/meetings prior to the work experience placement and completing their work experience placement. Work experience enables pupils to gain increased knowledge of their chosen industry and the workplace, develop their skills in a professional environment and gain additional skills and experience to support further applications.

Year 10 Career events

Year 10 pupils have a careers event which includes information on technical pathways and apprenticeships to meet the Provider Access Legislation (PAL) guidelines.

Linking curriculum to careers

During Year 10, pupils will learn about the following topics relating to careers through the PHSE curriculum:

- Writing a CV.
- Part time work and study and how to manage the balance.
- Personal finances, how to manage a weekly budget and how to think about saving for longer term costs.
- Tax, spending, saving and borrowing.
- The advantages and disadvantages of different types of contracts.
- How to effectively make financial decisions, including recognising the opportunities and challenges involved in taking financial risks.
- How to recognise and manage the range of influences on financial decisions.
- How to access appropriate support for financial decision-making and for concerns relating to money, gambling, and consumer rights.

Pupils in Year 10 will develop their understanding to enable them to answer the following questions:

- How can I make good financial decisions?
- What is a budget?

- What should I include in my CV?
- Where can I turn to for help and advice about financial matters and gambling?
- Who pays for schools and hospitals?
- Which type of contract is best for me?

Career Guidance resources

All Year 10 pupils have access to the Careers Advisor and can arrange meetings upon request. The Careers office is based in the corner of the library and drop-in appointments are also welcome during break and lunchtimes.

The careers library stocks a wide range of books covering a variety of careers and alternative pathways. There are also a wide range of prospectuses for Higher and Further Education.

Year 10 pupils and their parents/carers and teachers will have the support of the Careers Advisor to assist them in the work experience process. This will involve presenting at assemblies and 1:1 work experience support meetings upon request to address the needs of each pupil. The Careers department works closely with the Cabin for those pupils with Autism, KS4 support for pupils with emotional and behavioural needs and The Centre for those with SEND.

For further information and to get involved in future career events, please complete the following online form: [Building a Parent, Student & Alumni Network \(typeform.com\)](#)

If any employers would like to discuss opportunities for attending career events or providing work experience opportunities, please get in touch with Mrs Fay Lawson at flawson@combertonvc.org